



Instructions: Documentation during International Visits

The objective of the project is to learn about intangible cultural heritage (ICH) from each other. We do this as we visit the other regions and participate in the travel program. Our main focus is transmission, methods of sharing traditional knowledge with new people. Please focus on **how** traditional knowledge is taught to or shared with new people. We wish that all participants keep their eyes open during their visit and document your experiences within this area. Please document all aspects of ICH you find interesting, not just activities within the designated program.

The project managers will use your documentations to develop a brief catalogue over techniques for transmitting ICH. The documentations can also be used on webpages and social media of the project managers in order to spread knowledge about ICH and safeguarding.

Documentation

Text: please describe what you have encountered in as much detail as possible. Focus on what was done and what was used and try to depict how the process played out.

Photo: please take several photos, aim to depict the process. Try to take photos mainly of the interactions between participants, but also of materials, tools, venues and so on.

Film: aim to depict the process. Try to focus on the participants and what is going on between them, but also on materials, tools, venues and so on.

A combination of text, photo and film is often a good way to catch a lot of information.

Checklist for documentations

- Take note of time and place!
- If possible, find out what the name of the tradition is and of the people involved!
- Try to capture details, check camera settings if needed, move around for good angle!
- Can you talk to the practitioners about the traditions? Perhaps after the documentation?
- Do let the practitioners know that you are documenting for a NordPlus project that aim to spread knowledge about ICH and safeguarding!
- Describe why this practice is interesting/meaningful to you! You add a text or record your own thoughts as film or audio.
- Please send all the material to your local project manager. Please mark the material clearly, so we know what parts belong together.